

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

03 December 09

Attending: Andy Paul, Chair, Nancy Hibbard, Paula Hunter, Gloria Normile, Michael Petronik;  
Alternates Kelly Marshall, Linda Roche; Director Carol Brock and Mary Farrell. Children's Librarian.

The minutes of the November meeting were approved as published.

The Treasurer's report is attached hereto and made a part hereof. On motion made and seconded, it was unanimously

VOTED: To accept with gratitude contributions in October and November totaling \$362.

The Chair announced that he and the Treasurer had attended the Budget Committee meeting on November 9<sup>th</sup>. Paula was lauded for her presentation. We may be revisited later in the process. We will have no proposal for CIP funds this year, and will put CIP planning on our spring agenda.

Librarians' report: 433 adults circulated 191 works of fiction, 73 of non-fiction, 80 magazines, 14 audio tapes and 4 videos. We have one new member. The copier earned 8.20 176 children circulated 284 items of fiction (212), non-fiction (40), audios (1), videos (17) and magazines (14). Mary reported that 16 middle schoolers attended a successful Mystery Party on November 20. Carol reported that 126 people attended "Two Old Friends" on Nov. 13. NHHC was pleased. The Library was closed for three Town holidays in November, and will close at 3 p.m. on 12/24 and 31 prior to the December holidays. We have a gift of \$500 from the Francestown Academy. There is a question about Nellie Abbott's gift for furniture. Our gift policy should be firmed on our next agenda. We have three responses to each of our advertisements for staff. Carol had an update on our budget performance. Problems persist with condensation in the well-pressure-geo-thermal-equipment room and the "boom" from the well valve. Andy is talking to Pinney.

Meeting Use Policy: It was noted that Town insurance covers the Library for after hours use. After considerable discussion, and on motion made and seconded, it was unanimously

VOTED: To amend Policy item 4.3 so that the second sentence will read "The trustees reserve the right to require that a trustee or staff member be present for the duration of the meeting and for securing the building after the meeting."

There was no public comment.

On motion made by Gloria Normile and seconded by Paula Hunter at 8:05 p.m. and according to RSA 91-A:3IIC, it was unanimously

VOTED: To discuss personnel in non-public session.

At 8:40 on motion by Gloria and seconded by Nancy, it was unanimously

VOTED: To end the non-public session and seal the minutes thereof.

The Director will contact applicants, and we will plan to interview in December.

There was no further business. The meeting was adjourned at 8:45.

A true record

Nancy Hibbard, Secretary